
**CIXIII
TRANSITIONAL SCHOOL DISTRICT OF THE
SPECIAL ADMINISTRATIVE BOARD**

OFFICIAL REPORT

**REGULAR BOARD MEETING
ST. LOUIS, MO
AUGUST 27, 2015**

M I N U T E S

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted above in Room 108 of the Administrative Building, 801 N. 11th Street, St. Louis, MO 63101.

CALL TO ORDER AND ROLL CALL

Mr. Sullivan called the meeting to order at 6:05PM on the following roll call.

AYE: Mr. Richard Gaines, Mr. Rick Sullivan

ABSENT: Dr. Melanie Adams

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

STUDENT/STAFF RECOGNITIONS

Will resume September/October 2015.

PUBLIC COMMENTS

On behalf of Mayor Francis G. Slay of the City of St. Louis, Mr. Warren Nichols, Public Information Manager of the City of St. Louis presented St. Louis Public Schools (SLPS) with a *PROCLAMATION* proclaiming *May 8, 2015 as Saint Louis Public Schools Let's Move! - STL Day in the City of St. Louis*. Acknowledgments for diligence in leading this initiative under their respective programs were given to Ms. Margaret LeAnn White, SLPS Coordinator of the Academics In Movement (AIM) for Fitness Project and Mrs. Althea Albert-Santiago, SLPS Food and Nutrition Director.

The City of St. Louis became a *Let's Move!* City in 2010. First Lady Michelle Obama launched the comprehensive initiative to address the challenges of childhood obesity. The St. Louis Public Schools supports this challenge through its AIM for Fitness Project. The project is designed to promote physical education, nutritional education and other educational programs that give students the appropriate tools on how to improve fitness and choose healthy, nutritional meals and snacks as a lifestyle. The AIM program is in 45 elementary schools. The District partners with Washington University School of Medicine and BJC School Outreach and Youth Development in this endeavor as well. The District also embraces the "Let's Move! Salad Bar to Schools" program in 12 of its schools.

Mr. William Moore commended the Board for a good job of maintaining some of its schools throughout the District. But as a citizen of St. Louis, and having children and grandchildren, who attended and graduated from SLPS, he couldn't help but notice during his day-to-day movements through the community, the schools on the North side of St. Louis were deteriorating and in his opinion, are an infestation to crime waiting to happen. He asked the Board to give some consideration in boarding up the

windows and clean up the area because it's an eye soar. At the conclusion of Mr. Moore's comments, the Board asked Mrs. Yvonne Green, Director of Operations to take the names of the specific schools Mr. Moore observed and follow-up.

APPROVAL OF MINUTES

Mr. Sullivan called for a motion and a second to approve the July 28, 2015 regular meeting minutes. On a motion by Mr. Gaines, and seconded by Mr. Sullivan, on the following roll call vote, the Board voted to approve the July 28, 2015 regular meeting minutes.

AYE: Mr. Gaines, Mr. Sullivan

ABSENT: Dr. M. Adams

NAY: None

The motion carried.

SUPERINTENDENT'S REPORT

INFORMATIONAL ITEM(S)

- Mrs. Angela Banks, CFO/Treasurer gave the FY2014-2015 Financial Update year end closing report. Fiscal Year 2014-2015 was a challenging year for the District in terms of balancing expenditures with revenues. Fourth quarter activity for April 2014 through June 2015 noted revenues at \$61.6M and expenditures at \$88.1M. Total fourth quarter unaudited numbers for July 2014 through June 2015 noted \$294.8M in revenues, expenditures at \$299.4M, deficit at \$4.7M with an ending fund balance at \$22.2M.

A budget amendment is required to align expenditures by fund to ensure expenditures do not exceed the approved budget. The GOB consists of the teachers' fund, Medicare fund, building Capital fund and the general fund. Amendment #2 total revenues were \$4.3M higher than Amendment #1 because of increased property tax revenues. Amendment #2 total expenditures were a half million dollars less than Amendment #1 yielding a projected deficit of \$7.0M with the final estimated deficit of \$4.7M.

The \$4.7M estimated deficit was the result of two major events. First, the District concluded a lawsuit filed in 2005 by a charter school. The District paid approximately \$6M to two charter schools as a result of the lawsuit. The second event, the reopening of the L'Ouverture and Wyman Schools cost the District approximately \$3M in GOB funds.

In FY 2016 the District plans to use \$1.4M of the ending fund balance for maintenance and repairs because Prop S funds will be depleted in October 2015. Therefore, at the end of this fiscal year the District anticipates the GOB ending fund balance will be \$20.8M.

- Dr. Edmond Heatley, Chief Human Resources Officer provided an update on the 2015-2016 Human Resources Staffing. As of July 1st 209 teachers were hired with 36 of those being Teach for America hires. Thirty-four teachers resigned, 4 retired, 1 was terminated and 1 separated far cause. Position vacancies numbers as of July 1st was 94 for instructional and 11 non-instructional. There were no principals' or assistant principals' vacancies.

On March 13th a teacher certification review noted 122 required administrative follow-up. As July 1st all but four were resolved. The remaining four must be in compliance by January 2016 or face administrative action. Hard to fill positions were in Foreign Language, Secondary Math, Science, English as a Second

Language (ESOL), Special Education and Career and Technical Education courses. A District-wide Teacher Fair is scheduled for December 5, 2015 and in March 2016.

- The final report, Opening School Update was given by Mrs. Mary Houlihan, Chief Operating Officer, Mr. Stacy Clay, Deputy Superintendent of Student Support Services and Superintendent Dr. Kelvin Adams. Mrs. Houlihan reported on Transportation and Food Services; Mr. Clay on the General Call Center; and Superintendent Adams on Student Enrollment.
 - ~ Transportation: Total number of buses servicing the 2015-2016 school year was noted at 280 - three (3) buses down from the 2014-2015 year because the College Preparatory @ Madison School closed. On-Time services for the first day of school were at 69% (*last year 75%*). This was attributed to construction work(s) and/or detours on the South and North side of the City. The District's later bell time schedule entered travel at a high traffic time coupled with the construction detours, added to the low percentage for on-time performance. The bus drivers made necessary adjustment so on-time performance concluded the week at 94% (*last year 95%*).
 - † Transportation call-in's increased from the 14/15 year at 2,426 to 3,431 for this current year. The high number may be attributed to a new phone system that automatically transfers a caller to a "queue" if a representative was on another call. Call-in categories remain the same – stop information, address change, bus status, complaints and other.
 - ~ Food Services: The meal participation rate for the first week of school increased slightly. Breakfast participation numbers showed 54% (*last year 53%*) and 81% for lunch (*77% last year*).
 - ~ General Call Center: The General Call Center (the Center) is a seven person customer service relations pool that's activated at the start of a school year. These calls are inquiries or assistance calls for Recruitment and Counseling (student enrollment and school information), Human Resources, Finance, Payroll, 801 staff assistance, Student in Transition program, Pre-School and wrong numbers/hang-ups. School Year 2015-2016 is the second year of operations for the Center. Last school year the Center ran for 9 days with a combined total of 8,182 calls. This year the Center started two days earlier with a combined total of 9,721 calls.
 - ~ Student Enrollment: First week total enrollment numbers for the 2015-2016 school year opened with 23,617 students (*last year 24,655*). Elementary numbers on day one started with 12,178 (*2,247 last year*) and ended day five with 13,666 students (*14,347 last year*); middle school enrollment began with 3,010 (*last year 3,132*) and closed the school week with 3,507 (*last year 3,707*); high school showed day one at 5,459 (*last year 5,400*) and ended day five at 6,109 (*6,441 last year*) students; alternative sites listed day one at 243 (*last year 84*) and day five closed at 335 students (*160 last year*).

Members entertained questions/comments at the conclusion of each report. These reports can be viewed in their entirety on the District's website.

† These services are under the District's transportation provider, First Student.

BUSINESS ITEM(S): CONSENT AGENDA

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 08-27-15-01 through 08-27-15-17 excluding 08-27-15-03.

On a motion by Mr. Gaines, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Numbers 08-27-15-01 through 08-27-15-17 excluding 08-27-15-03.

AYE: Mr. Gaines, Mr. Sullivan
NAY: None

ABSENT: Dr. M. Adams

The motion carried.

(08-27-15-01) To approve amendment #2 to the Fiscal Year 2014-2015 General Operating Budget.

(08-27-15-02) To approve the acceptance of \$10,000 in grant funding from Humanity First USA. This grant is provided in partnership with the St. Louis Public Schools and Humanity First USA to support the services offered to the families, children and youths at the Walbridge Community Education Center.

(08-27-15-04) To approve the donation of the playground equipment at Scullin School to the St. Louis Metropolitan Police Department Foundation in accordance with the St. Louis Board of Education Regulation R3510.2, at no cost to the District. The contribution will occur between August 28, 2015 and December 31, 2015.

(08-27-15-05) To ratify and approve a contract with Atletico Management, LLC, ("Atletico") to provide athletic training services to the St. Louis Public School Football Program for the period August 15, 2015 through December 31, 2015. The St. Louis Rams Foundation will provide a \$15,000 donation to the St. Louis Public Schools Football Program for these services.

(08-27-15-06) To approve a contract with Project Lead the Way to provide software, networking and scholarship opportunities to students and professional learning opportunities for instructors for the period August 31, 2015 through June 30, 2016 at a cost not to exceed \$6,500.

(08-27-15-07) To approve a sole source contract renewal with School Improvement Network to provide the bundled system - Observation 360, Observation 360 Training, and Success Manager for teacher effectiveness and support for the period of September 1, 2015 through June 30, 2016 at a cost not to exceed \$197,475.

(08-27-15-08) To approve a Memorandum of Understanding with Washington University to implement and evaluate the Missouri College Advising Corps Programs at Vashon, Clyde C. Miller and Sumner High Schools for the period August 28, 2015 through June 30, 2016.

(08-27-15-09) To approve a Memorandum of Understanding with the Missouri Department of Social Service St. Louis Office of Children's Division to provide staff training, resource information and support to the site Student Support Teams at Oak Hill, Walbridge, Vashon, and Yeatman Full Service Schools for the period August 28, 2015 through June 30, 2016.

(08-27-15-10) To approve the renewal of a Memorandum of Understanding with the YWCA to provide the Emerging Entrepreneurs Program for students in grades 6-12 to introduce the concept of entrepreneurship for the period September 1, 2015 through June 30, 2016. This is the final year of a 3 year agreement.

(08-27-15-11) To approve a purchase from Goldkey Cooperation for the online credit recovery system, Acellus Learning that carries all necessary licenses and certification required for credit recovery at a cost not to exceed \$80,450. This purchase is for Special Education and the Alternative School sites.

(08-27-15-12) To ratify and approve a purchase from Heinemann for the leveled literacy intervention curriculum for 11 focus and priority schools at a cost not to exceed \$250,000.

(08-27-15-13) To ratify and approve a sole source purchase from the Center for the Collaborative Classroom for the Systematic Instruction in Phonological Awareness, Phonics, and Sight Word programs at a total combined cost not to exceed \$115,000.

(08-27-15-14) To ratify and approve a sole source purchase from Pearson for the MyMathLab online College Algebra supplemental materials at a cost not to exceed \$37,477.50. MyMathLabs are used increasingly by high schools to provide students with supplemental instruction, self-paced practice and test prep when students are working from home or other, non-classrooms locations.

(08-27-15-15) To approve a sole source purchase from Achieve3000 Inc. for software licenses for 250 licenses for students' use of the company's Achieve3000 differentiated literacy program at a cost not to exceed \$10,490.42. The purchase is for the Clyde C. Miller Academy.

(08-27-15-16) To approve a sole source purchase of software licenses and professional services from Achieve3000 Inc. for 1000 licenses for students' use of the company's supplemental differentiated literacy instruction, non-fiction reading, and assessment materials for students across the curriculum at a total combined cost not to exceed \$286,647. This purchase will serve the students and staff at the eight SIG schools (Dunbar, Laclede, Meramec, Oak Hill, Nance, Yeatman, Roosevelt, and Sumner).

(08-27-15-17) To approve a sole source purchase of software and professional services from Curriculum Advantage at a cost not to exceed \$159,375. This purchase will provide a comprehensive interactive learning system for instruction and assessment for the students and teachers at Dunbar, Meramec, Oak Hill, Nance, and Yeatman Schools.

Mr. Sullivan called for a motion and a second to approve Resolution Number **08-27-15-03**.

The motion died for lack of a second. The item presented a possible conflict of interest for Mr. Gaines. All three members needed to move forward for action. Therefore the item will be moved to the next meeting.

(08-27-15-03) To approve the renewal of St. Louis Public Schools group benefit cost for Plan Year 2016. The estimated renewal is based on 3,641 active employees or \$730.75 per employee per month for an estimated \$31,927,961.00 annually.

Mr. Sullivan moved for a motion and a second to approve Resolution Number **08-27-15-18**. Mr. Gaines moved for acceptance for discussion and Mr. Sullivan seconded.

After considerable discussion, the item was withdrawn from the Consent Agenda by Mr. Sullivan for additional follow-up.

(WITHDRAWN - 08-27-15-18) To approve the execution by the Chief Executive Officer and delivery of up to \$40,000,000 in tax anticipation notes (TAN) with a fixed interest rate equal to 0.5635% pursuant to the terms of the Tax and Revenue Anticipation Note and delivery of all related documents, pledges, deposit agreements,

and other agreements and certificates which are attached for the SAB's consideration. Interest and fees for the TAN will not exceed \$175,000.

BOARD MEMBER UPDATE(S)

Mr. Gaines provided updates. Acknowledgements and personal introductions were extended to First Tee of St. Louis. Ms. Michelle Miller, Executive Director and board member, Mr. Mark J. Delhougne gave encouraging remarks. Ms. Ashley Nicks, Program Director, Theresa Beck, National School Coordinator and board member, Mr. Harry Holiday all provided inspiring support of the District's participation in First Tee. As of this update, all 45 of the District's elementary schools are part of the program. The District's 45 elementary physical education teachers and SAB member, Mr. Richard Gaines participated in the first professional development in partnership with First Tee on Wednesday, August 12, 2015 at the Forest Park Highlands Golf Course.

ADJOURNMENT

There being no further business before the Board, on a motion by Mr. Gaines and seconded by Mr. Sullivan on the following roll call vote, the Board voted to adjourn at 7:18PM.

AYE: Mr. Gaines, Mr. Sullivan

ABSENT: Dr. M. Adams

NAY: None

The motion carried.